

BOONESLICK TRAIL QUILTERS GUILD

Board of Directors Meeting

MINUTES

April 8, 2019

6:03 PM Meeting called to order by CEO Hank Botts at Columbia Public Library

Present: Hank Botts, Judy Gieselman, Cindy Heinz, Linda Karns, Carrol Lewis, Ustena Simenson, Barb Nixon, Lora Brinkman, Marilyn Wooldridge, Debbie Odor, Pat Leistner, Willie Morris, Barb Sanders, Pat Leistner, Susan Shannon, Martha Eberhard

Absent: Louise Rynkewicz, Janet Hollandsworth, Suzanne de Chazal, Bettina Havig, Kat Reese

Officer's Reports:

Board Meeting Minutes: The minutes for March 11, 2019 were accepted as written.

Treasurer's Report: Marilyn Woodridge submitted reports for February 1-28, 2019 and March 1-31, 2019. They were accepted as submitted. Lora Brinkman and Marilyn Wooldridge are going to work on a simpler treasurer's report format.

Special Programs: Judy Gieselman reported that she has a signed contract with Kristi Daum for September 27 and 28. Ms. Daum will give two half day workshops on Saturday.

Day Chapter: Debbie Odor had no report.

Starlight Piecemaker's Chapter: Linda Karns reported that there was a small turnout for the service project work night. Some members took projects home to work on. Hank Botts reported that the church is working on getting someone to replace Mr. Neff for setting up chairs for the meetings.

Past-CEO report: Bettina Havig was absent. Hank Botts reported that Bettina made flyers to advertise the Liz Porter presentation at the BTQG annual meeting in June. Flyers have been distributed to Prairie Pine Guild in Mexico and the Heartland Quilt Network.

Standing Committee Reports:

Day Program: Willie Morris reported that 95 pincushions have been made to give to Donna DiNatale when she presents in May. Willie has enough quilts to show and helpers for when she goes to the Prairie Pine Quilt Guild in Mexico on May 6.

Evening Program: Carrol Lewis reported that Jane Bromberg, who was to speak at the February meeting that was cancelled, is now scheduled for the October meeting. The Artrageous group will present in May.

Library: Suzanne de Chazal was absent.

Service Projects: Barb Sanders reported that 17 baby quilts were given to Women's and Children's Hospital, 8 quilts for cancer patients, and 19 book bags. Service projects made on

Thursday are not included in these totals. Barb and Hank Botts will meet with the marketplace committee to go through the stored fabric.

Membership: Pat Leistner reported that two new members joined at the last meeting.

Historian: Louise Rynkewicz was absent.

Quilt Show: Susan Shannon reported that January 1, 2020 is the earliest that Broadway Christian Church will schedule for the quilt show. The Redwork group has agreed to make a raffle quilt. The Marketplace committee is working on items to sell. Catherine Erlanger will give the program format from last year to the committee to work on. Jeannie Sanchez will take care of the printing.

Ad Hoc Committee Reports:

Webmaster: Janet Hollandsworth was absent.

Social Media: Barb Nixon reported that she sent press releases to the Missouri River Quilt Guild in Jefferson City, Prairie Pine Quilt Guild in Mexico, and local quilt shops about the Liz Porter presentation. She will also send it the Heartland Quilt Network newsletter.

Retreat: Ustena Simenson reported that the hotel is wanting to have the contract signed now with the deposit. Hank Botts told her to sign the contract but reassure them the deposit will be coming in the next budget year starting July 1. The retreat will be on a Saturday, Sunday, and Monday.

Newsletter: Lora Brinkman reported that she mailed 59 newsletters. She mailed one to herself on March 19 and received it on March 21.

Other Discussion Items:

Old Business: Bicentennial Square-Information regarding the Missouri Bicentennial Quilt Block submission will be put in the newsletter. Members can submit their own blocks but can put BTQG on the form if they choose. The deadline for block submission is September 2, 2019.

Budget Committee-Marilyn Wooldridge will chair the committee according to the Policy and Procedures. Hank Botts, Debbie Odor, and Linda Karns are also on the committee. They will meet before the May board meeting.

Nominating Committee-Judy Gieselman and Carol Tummins are on the committee. They still need a chair. Judy reported that she asked five people to join the committee and was turned down by all so far. Hank Botts will ask a couple of others she has in mind to be on the committee.

Hospitality Committee-The program chairs have requested that they would like to have someone to do hospitality tasks for special occasions. Ustena Simenson volunteered to be a hospitality coordinator. Pat Leistner reported that individuals have volunteered for the committee on membership forms. She will give these to Ustena. Pat Leistner said the membership committee would be able to keep track of the supplies that are needed.

Historian-Lora Brinkman stated that she has stored newsletters since 2006 and board meeting minutes since 2014 on Google Drive, check requests, and tax-exempt letter files. Other items can be stored there. Ustena Simenson reported that Louise Rynkewicz told her that there are items that were never turned over to her by Virginia Peterson, previous historian. Hank Botts will talk to Virginia about them.

Job Descriptions-Hank Botts has asked board members to update their job descriptions and send them to her.

New Business: Financial Review/Odd Year Event Committee Report-Martha Eberhard submitted a BTQG Fundraising Research Report, April 2019, compiled by the committee. The committee sent a survey to 18 quilt guilds in the Heartland Network about their fundraising, dues, contingency funds, and financial plan in case of disbanding, Six guilds responded. Martha discussed the ideas for fundraising on the report with estimates of how much money they might raise. The ideas listed are: Vendor Fair and vendor fair budget proposal, potential earnings \$5,700; AmazonSmile, potential earnings \$75.00. Barb Nixon made a motion to register BTQG for the AmazonSmile program. Ustena Simenson seconded the motion. The motion passed; T-shirt quilting services to the general public, potential earnings \$ 650; Raising BTQG dues to \$40/year, additional \$1,500/year based on 150 members. Compared with response to the survey, BTQG dues are average but members do have the opportunity to attend two different meetings every month. One guild raised dues to \$50 and didn't do any fundraising. The report also contained suggestions to add a provision to the bylaws for distributing left over assets in the event of the guild dissolving, obtaining a general liability policy in case of injury during a BTQG event, and contingencies fund.

Hank Botts requested board members to be ready to discuss the report at the next board meeting.

Heartland Quilt Network: Hank Botts reported on attending the HQN meeting in Lenexa, KS with members Trina Pratt and Lora Brinkman. Speakers were given 2 minutes to talk about their services. Speakers gave specials if they were booked that day for the coming year. BTQG is unable to take advantage of this because of the way our elections come in the year. Hank suggested creating a position of trainee to the program chairs. The trainee would become the program chair for the next fiscal year which could allow booking ahead.

The meeting was adjourned by Hank Botts at 8:27 p.m.

Filed: Treasurer's Reports to BTQG Board of Directors February 1-28, 2019 and March 1-31, 2019; BTQG Fundraising Research Report April 2019.

Respectfully submitted by:

Cindy Heinz

BTQG Secretary 2018-19